

**PROFESSIONAL COUNSELORS SECTION  
MEETING MINUTES  
JANUARY 27, 2009**

**PRESENT:** Leslie Mirkin; Evelyn Pumphrey; Susan Putra (left the meeting at 3:30 p.m.); LaMarr Franklin (joined the meeting via phone at 2:37 p.m.)

**STAFF:** Jeff Scanlan, Bureau Director; Jacquelynn Rothstein, Legal Counsel; Kimberly Wood, Minute Taker and other DRL Staff

**GUESTS:** Eugene (Geno) Pichette, Lakeland College; Charles Lindsey, University of Wisconsin – Oshkosh/WCA; Diana Dietzmann, Applicant; Susan Gould, Lakeland College; Patricia Jorgensen; Lakeland College

**CALL TO ORDER**

Leslie Mirkin called the meeting to order at 1:03 p.m. A quorum of three (3) members was present.

**APPROVAL OF AGENDA**

**Amendments:**

- Item “D” (closed session) – Amy Van Sistine – Additional Hearing Information

**MOTION:** Susan Putra moved, seconded by Evelyn Pumphrey, to approve the January 27, 2009 agenda as amended. Motion carried unanimously.

**ELECTIONS**

**MOTION:** Susan Putra moved, seconded by Evelyn Pumphrey, to nominate Leslie Mirkin as Section Chair. Motion carried unanimously.

**MOTION:** Susan Putra moved, seconded by Leslie Mirkin, to nominate Evelyn Pumphrey as Vice Chair. Motion carried unanimously.

**MOTION:** Evelyn Pumphrey moved, seconded by Leslie Mirkin, to nominate Susan Putra as Secretary. Motion carried unanimously.

### **APPROVAL OF MINUTES OF OCTOBER 27, 2008**

**MOTION:** Susan Putra moved, seconded by Evelyn Pumphrey, to approve the minutes of October 27, 2008 as published. Motion carried unanimously.

### **APPROVAL OF MINUTES OF NOVEMBER 10, 2008**

**MOTION:** Susan Putra moved, seconded by Evelyn Pumphrey, to approve the minutes of November 10, 2008 as published. Motion carried unanimously.

### **ADMINISTRATIVE REPORT**

Jeff Scanlan provided a brief overview of the topics covered at the MPSW Joint Board meeting. A summary of these topics are as follows:

#### **Personnel Changes**

- Melissa Fordahl, Education Approval Processor, has left Regulation and Licensing creating a vacancy in the Office of Education and Examinations.
- Mike Berndt is currently acting as interim General Counsel, creating a vacancy in DOE – Health Attorney Supervisor.
- Jack Temby is now handling supervision for Health and Business Attorneys in Enforcement.
- Gina York has retired and Kimberly Wood is assisting with the workload.
- Kim Nania will be retiring as of February 13, 2009.
- The Department is merging the Office of Legal Counsel and the Division of Board Services. An implementation team is working through issues relating to this merger.
- The Department is working to transfer the Administrative Law Judge (ALJ) function outside of DRL to Office of Hearings and Appeals. In the interim, Nick Schweitzer, DOE Attorney, has been temporarily transferred from the DOE Business Team to the Office of Legal Counsel to act as an ALJ assuming the majority of cases.
- Arthur Thexton has been moved from the DOE's Health Team to the DOE Business Team to assist with the workload left by Nick Schweitzer.

#### **Board Member Satisfaction Surveys**

Jeff Scanlan directed the Section's attention to a survey which was provided at today's meeting. This survey is intended to be used as a self evaluation tool for the Section. Instruction on the completion, collection and review of the Board Member Satisfaction Survey was given. The Department encourages the utilization of this evaluation. Section members were also advised that completion is voluntary and subject to open records requests. The need to continue this survey will be reviewed by the Department in six (6) months. Additionally, the Section was advised of the implementation of an electronic survey by end of 2009.

## **Board Chair Training**

Jeff Scanlan advised the Section that the Department would like to conduct Board Chair training in November 2009. In order to obtain advance knowledge of the potential attendance numbers it was requested that the Section consider changing elections to October timeframe. Furthermore, it was explained that the elected individuals would not assume their duties until January of the following calendar year.

## **BOARD ASSIGNMENTS**

Leslie Mirkin, Chair, made the following appointments:

### **Screening Panel Members**

- Evelyn Pumphrey
- LaMarr Franklin
- Leslie Mirkin

### **Committee Assignments & Section Liaisons**

#### **Credentialing Liaison(s):**

- Leslie Mirkin
- Susan Putra

#### **Monitoring Liaisons(s):**

- Evelyn Pumphrey

## **ANNUAL POLICY REVIEW WITH THE BOARDS**

Jeff Scanlan deferred to the presentation he provided to the MPSW Joint Board on this topic and conducted a succinct review of the following items:

- Quorum Policy and Procedure
- Agendas and Addendums
- Hotel Policy and Reservations
- Travel Vouchers and Per Diems
- Out-of-State Travel Policy
- State of Wisconsin Pocket Travel Guide
- Checked Bag Policy
- Approved Board Meeting Dates for 2009

**SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND  
ADMINISTRATIVE RULES AND PRESS RELEASES**

As this topic was addressed at the Joint Board meeting this item was not revisited. Jacquelynn Rothstein did advise the Section that she was available for questions or clarifications relating to this topic.

**STATUS OF RULES AND STATUTES**

**UPDATE ON DEPARTMENT OF HEALTH AND FAMILY SERVICES REWRITE  
OF HFS 61.96 AS HFS 35 REGULATING CERTIFIED OUTPATIENT MENTAL  
HEALTH CLINICS**

The Section noted that HFS 35 has passed and that it is expected to become effective in March - April 2009.

**HEARINGS ON DENIALS OF APPLICATION FOR  
PROFESSIONAL COUNSELOR LICENSE**

**ROBYN WILLIAMS**

Robyn Williams appeared before the Section to answer questions regarding the appeal of the denial of her application for Professional Counselor training license.

**TOM CRAWFORD**

Tom Crawford appeared to answer the Section's questions surrounding the appeal of the denial of his application for Professional Counselor license.

**AMY VAN SISTINE**

Amy Van Sistine appeared before the Section to answer questions regarding the appeal of the denial of her application for Professional Counselor license.

**LETTER FROM AMY VAN SISTINE REQUESTING RETRO-ACTIVE GRANT DATE  
SET FOR PROFESSIONAL COUNSELOR TRAINING LICENSE**

The review of this request will be considered in conjunction with the deliberation of the hearing regarding the application denial for Amy Van Sistine.

**PROFESSIONAL COUNSELOR SECTION REVIEW: LAKELAND COLLEGE  
COUNSELING CURRICULUM FOR EQUIVALENCY UNDER MPSW 14.01,  
ACADEMIC PROGRAM EQUIVALENT TO A MASTER'S DEGREE IN  
PROFESSIONAL COUNSELING**

Patricia Jorgensen, Susan Gould and Eugene (Geno) Pichette, representatives from Lakeland College, were present for this topic and answered questions posed by the Section.

**MOTION:** Susan Putra moved, seconded by Evelyn Pumphrey, to approve the Lakeland College curriculum as presented, pending faculty approval. Motion carried unanimously.

**REVISION OF S. MPSW 1.09 AODA SPECIALTY – SECTION DISCUSSION ON  
AMENDMENT OF RULE, REPEAL OF RULE, OR AMENDMENT TO CHAPTER 457  
RELATING TO RESTRICTIONS ON SUBSTANCE USE DISORDER TREATMENT BY  
A LICENSEE OF A BOARD**

The Section noted that the MPSW Joint Board is moving to repeal and/or amend Chapter 457.02 (5) and (5m). The desired outcome is to eliminate the AODA specialty certification for MPSW Joint Board professions.

**REVIEW OF DRAFT RULES  
CHANGES TO S. MPSW 1.11 PSYCHOMETRIC TESTING**

The Section opted to forgo discussion of this topic as it was addressed at the meeting of the MPSW Joint Board.

**BOARD MEMBER REPORT ON THE 2009 ANNUAL CONFERENCE OF THE  
AMERICAN ASSOCIATION OF STATE COUNSELING BOARDS (AASCB)**

Leslie Mirkin gave a report on his attendance at the 2009 AASCB Annual Conference. The Section briefly discussed topics raised at the AASCB Conference including a two tier licensing process and portability of licensure.

**REPORT OF SCREENING PANEL**

Four (4) cases were reviewed, three (3) were opened and one (1) letter requesting additional information was sent.

**INFORMATIONAL ITEMS**

None.

## **PUBLIC COMMENTS**

Two separate applicants (one signed in under the “guest list” as Diana Dietzmann) introduced themselves to the Section and began to ask questions about their applications. These individuals were directed to the Division of Professional Credentialing for assistance.

(LaMarr Franklin was connected to the meeting via telephone at 2:37 p.m.)

## **CLOSED SESSION**

**MOTION:** Susan Putra moved, seconded by Evelyn Pumphrey, to convene to closed session pursuant to Wisconsin State statutes 19.85(1)(a)(b)(f) and (g), to consult with legal counsel to deliberate on proposed stipulations, deliberate on administrative warnings, deliberate on monitoring issues, application review, monitoring report and DOE case status reports. Roll Call Vote: LaMarr Franklin-yes; Leslie Mirkin-yes; Evelyn Pumphrey-yes; Susan Putra-yes. Motion carried unanimously.

The Board convened into Closed Session at 2:38 p.m.

## **RECONVENE TO OPEN SESSION**

**MOTION:** Evelyn Pumphrey moved, seconded by LaMarr Franklin, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 5:04 p.m.

## **VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION IF VOTING IS APPROPRIATE**

### **REQUEST FOR EXTENSION OF CONTINUING EDUCATION REQUIREMENTS SUBMITTED BY MS. NANCY COFFEY**

**MOTION:** Susan Putra moved, seconded by Evelyn Pumphrey, to grant an extension for continuing education requirements for Nancy Coffey until December of 2009. Motion carried unanimously.

## **DELIBERATION ON HEARINGS ON DENIAL OF APPLICATIONS FOR LICENSURE**

### **ROBYN WILLIAMS**

**MOTION:** Susan Putra moved, seconded by Evelyn Pumphrey, to affirm the denial of the application for licensure in the matter of Robyn Williams. Motion carried unanimously.

### **TOM CRAWFORD**

**MOTION:** LaMarr Franklin moved, seconded by Evelyn Pumphrey, to affirm the denial of the application for licensure, to approve the education and to inform the applicant of the need to obtain a training license in the matter of Tom Crawford. Motion carried unanimously.

### **AMY VAN SISTINE**

**MOTION:** Evelyn Pumphrey moved, seconded by LaMarr Franklin, to affirm the denial of application for licensure and to deny the request for retroactive grant date for her training license in the matter of Amy Van Sistine. Motion carried unanimously.

(Susan Putra left the meeting at 3:30 p.m.)

### **LETTER FROM AMY VAN SISTINE REQUESTING RETRO-ACTIVE GRANT DATE SET FOR PROFESSIONAL COUNSELOR TRAINING LICENSE**

This matter was addressed in the motion affirming the denial of application for licensure.

## **DIVISION OF ENFORCEMENT - CASE STATUS REPORT**

### **D.H. 02 CPC 006**

**MOTION:** Evelyn Pumphrey moved, seconded by LaMarr Franklin, to close case 02 CPC 006 for prosecutorial discretion. Motion carried unanimously.

### **C.W. 07 CPC 014**

**MOTION:** Evelyn Pumphrey moved, seconded by LaMarr Franklin, to close case 07 CPC 014 for no jurisdiction. Motion carried unanimously.

**P.H.  
08 CPC 024**

**MOTION:** Evelyn Pumphrey moved, seconded by LaMarr Franklin, to close case 08 CPC 024 for no jurisdiction. Motion carried unanimously.

**L.L.S.  
08 CPC 012**

**MOTION:** Evelyn Pumphrey moved, seconded by LaMarr Franklin, to close case 08 CPC 012 for no violation. Motion carried unanimously.

**APPLICATION REVIEWS**

LPC FILE REVIEW 01/27/09

**SUPERVISOR REVIEW**

Jacqueline Anderson-approved  
Lyndon Fluegel-denied  
Coleen Smith-denied  
Malynda Walker-approved  
Rebekah Sandell-approved  
Lisa Dolgin-approved

**EDUCATION REVIEW**

Frank Patin-approved  
Lisa Harrenstein-approved  
Teresa Harn-approved  
Kathleen Schultz-Baumann-approved  
Benjamin Ng-approved  
Carol Stewart-approved  
Season Schwartzbrott-approved  
Katharine Adler-approved  
Tina Westman-approved

**RECIPROCITY REVIEW**

Sarah Sarhaddi-approved  
Patrick Copeland-approved  
Brenda Hunter-approved  
Lana Nassen-approved  
Gregory Hying-approved  
Carolyn Inglefield-denied

**MISCELLANEOUS REVIEW**

Sarah Stinson-re-registration application-approved



**MOTION:** LaMarr Franklin moved, seconded by Evelyn Pumphrey, to approve the applications approved, deny the applications denied, and to request further information on applications where needed. Motion carried unanimously.

### **OTHER SECTION BUSINESS**

None.

### **ADJOURNMENT**

**MOTION:** LaMarr Franklin moved, seconded by Evelyn Pumphrey, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 5:08 p.m.